



## Minutes

### Gadbrook Park Executive BID Meeting

**Meeting:** Gadbrook Park Executive Board  
**Date:** Wednesday 19<sup>th</sup> January 2022  
**Time:** 12:00pm  
**Location:** Butcher Barlow

Name	Company	Name	Company
Mike Roberts (MR)	Roberts Bakery	Dave Brooks (DB)	Turnkey
Fran Johnson (FJ)	Howard Worth	Jane Hough (JH)	Groundwork CLM
Chris McLaughlin (CM)	MIS Ltd	Hugh Shields (HS)	Groundwork CLM
Jo Mitton (JM)	Barclays	Stephanie Leese (SL)	Groundwork CLM
Gareth Rigby (GR)	WVHT		

#### Apologies

Name	Company	Name	Company
Richard Trout (RT)	Close Brothers	Mike Bracegirdle (MB)	Butcher Barlow solicitors
			Actions
<b>Welcome Apologies Approval of Minutes</b>	<p>MR welcomed everyone to the meeting and hoped everyone was keeping well.</p> <p>Apologies received from RT.</p> <p>James Coleman has now left the Hut Group and thus, the Board.</p> <p>The Minutes from the previous meeting were approved as a true and accurate record.</p>		
<b>BID Manager Report</b>	<p>HS briefly touched on the BID Manager Report. Injunction is currently ongoing with notices on lamp posts informing until 21<sup>st</sup> January.</p> <p>Lorries are posing a problem on Gadbrook Park at the moment parking near to Arabica on the roads. Have been complaints lorry drivers have been defecating in the area. HS has spoken to local police however they cannot do anything unless there is evidence it is happening. HS has contacted the company to speak to the drivers. HS has spoken to Gill Williams from CWAC who is now speaking with Morrisons if there is anything that can be done. Double yellow lines could be implemented. Would this cause more problems than what it is worth? Cars park there during the day so this may cause more problems. MR asked if there could be a blanket ban on overnight parking on the site? JH and John Fifield have spoken in the past about a no-waiting policy on the site but councillors were against this. This</p>		

	<p>was several years ago and councillors have changed now, so would be worth raising this again. CM suggested a sign saying no HGV parking.</p> <p>Scottish Power will be finished by the end of March.</p> <p>Alphabond have bought the building at the end of the park. HS has been trying to source a new location on the Business Centre to move the CCTV pole, as Alphabond want it removed. MR – BID must not pay any money in to this as the correct planning permission was obtained. HS will get costs and send to Alphabond. JH – why are they wanting it removed? Alphabond have said it was a board decision – would need to speak to the board there. HS to speak to Dylan at Alphabond and would support him going back to the board to ask if they can change their mind. There is no cost implication for Alphabond for the CCTV to be there as the BID maintains and manages the CCTV.</p> <p>Made Smarter Programme for small/medium companies. Grant funding and support for companies to get more efficient and who are trying to grow. There are grants and supports for companies. HS has been speaking and helping Chris at Arabica Caffè as he has been struggling after people have been working from home.</p> <p>If there is an understanding of the future of organisations that are coming back – what does the next 6 months look like? Can feedback to Chris – WVHT is looking to have more footfall post March.</p> <p>Litter picking used to take place on the estate. However, due to Covid and ill health this has stopped. HS has spoken to other contacts to try and get litter picking re-instated on the estate.</p> <p>Bulletins and e-bulletins are getting sent out – MR to send HS message from the Chair for the newsletter.</p> <p>Question if there are vacancies on the board for more members. JC has left now so can invite another member if the board wishes. HS will speak to the replacement at the Hut Group to see if they want to join the board.</p>	<p>JH to raise HGVs parking overnight with local councillors.</p> <p>HS to speak to Dylan at Alphabond RE CCTV pole.</p> <p>HS to speak to Hut Group RE Board membership.</p>
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<p><b>Accounts</b></p>	<p>JH shared the accounts with the board for Q2 which was up to the end of September. Going forward, meetings will be aligned so the latest set of accounts can be presented. Income – no update from CWAC since October 2021 on the level of income collected. JH has a meeting on 26<sup>th</sup> Jan to discuss how income is drawn down next year. £190k has been collected. Some income collected has been held, which was £10.5k. Income still to collect for prior years is just over £45k. Income to collect for current financial year is less than £35k. £260, 954 – predicted income. Current spend is £156,286. MR asked compared with other BIDS is this a good collection rate? JH – collection rates for Cheshire West is quite good. Northwich has had issues, Warrington has a worse collection rate.</p>	
<p><b>AOB and Date of next meeting</b></p>	<p>Barclays will be leaving Gadbrook Park by the end of March, staff will be moving to Radbroke. JM will find out who is taking on the building and let HS know. Support staff will be made redundant. JM will send details to HS and he will distribute.</p> <p>WVHT will be refurbishing the office and will be looking at reduced numbers of staff on site.</p> <p>Next meeting will be February/March. Wednesday 16<sup>th</sup> March. 12pm. In person at Roberts Bakery.</p>	