



## Minutes

### Gadbrook Park Executive BID Meeting

**Meeting:** Gadbrook Park Executive Board  
**Date:** Wednesday 7<sup>th</sup> December 2022  
**Time:** 12:00pm  
**Location:** Roberts Bakery Offices – Dane Room

Name	Company	Name	Company
Mike Roberts (MR) (Chair)	Roberts Bakery	Gill Williams (GW)	CWAC
Fran Johnson (FJ) (Treasurer)	WR Partners	Greville Kelly (GK)	Groundwork CLM
Chris McLaughlin (CM)	MIS Ltd	Hugh Shields (HS)	Groundwork CLM
Gareth Rigby (GR)	WVHT	Stephanie Leese (SL)	Groundwork CLM
Julie Senior (JS)	Npors	Louise Blackham (LB)	RMG
Mike Bracegirdle (MB)	Butcher Barlow		

**Apologies:**

Dave Brooks (DB) – Turnkey  
 Jane Hough (JH) – Groundwork

		Actions
<b>Welcome Apologies Approval of Minutes</b>	<p>MR welcomed everyone to the meeting and hoped everyone was keeping well.</p> <p>Introductions were made around the table.</p> <p>Apologies received from DB and JH.</p> <p>No declarations of interest.</p> <p>The Minutes from the previous meeting were approved as a true and accurate record.</p> <ul style="list-style-type: none"> <li>MR has had a conversation this week regarding the local railway being introduced. Lowest cost option would be the service from Sandbach to Northwich.</li> <li>FR - Lay-by on the a556 – why do the lorries not park in there.</li> </ul>	<p>GW will ask the question again at CWAC.</p>
<b>Accounts</b>	<p>GK presented an update on the accounts. BID bank balance is £71k at present. In terms of expected income for the year, there is a sum of £24k that has been invoiced for.</p> <p>Overall collection rates by the council has been the main challenge for the BID over the past few years due to Covid. JH has put in a lot of</p>	

	<p>time with the business rates team. Gadbrook Park is at 89% for the year in terms of collection rates. Historic BID levies are also being collected.</p> <p>Looking at cost savings from Alpha Omega Security Guards. Only planned overspend is on security.</p> <p>No questions on the finances from FJ.</p>	
<p><b>Project Update Report</b></p>	<p>HS has sent the report out to the board.</p> <p>There have been some issues with anti-social behaviour. HS has encouraged businesses to report this. Male and female on bikes looking through bins. Police will not do anything about this unless it is reported.</p> <p>HS has secured quotes for bailiff companies – one from Alpha Omega and one that Fifield Glynn uses. Board to decide which company to use in the future for any traveller incursions.</p> <p>MB has used Alpha Omega in the past and they have been excellent in his experience.</p> <p>GK – it would be a lot more joined up as the BID is in contact with Alpha Omega with the current security guards. If there is not much cost difference between the two options, GK would advise Alpha Omega. HS - Alpha Omega are cheaper.</p> <p>Board agreed to go with Alpha Omega. GW asked if CWAC need to be informed – HS – council are already aware.</p> <p>Barriers – HS has got two quotes for barriers.</p> <p>Compared to the other two BIDs, the number of crimes reported on Gadbrook Park is exceptionally low. Security is generally excellent on Gadbrook Park.</p> <p>CM – security guards presence is added value as opposed to a barrier. HS – if security is taken out all together, there may be a rise in crime. BID levy would have to be amended as a lot of businesses buy in to the security provision.</p> <p>HS – would look to reduce the guard to one. HS will report at the next meeting the impact of going down to one guard. MB asked if the company was able to have just one guard due to lone working? HS – yes they are able to do this.</p>	<p>HS to reduce guards down to one and report on the impact at the next meeting.</p>

	<p>As Gadbrook Park is a public highway – the BID cannot put a gate at the entrance.</p> <p>HS has met with local councillor regarding landscaping problems. Various areas have been left in a mess after works.</p> <p>HS sends out grant information to all businesses. HS also sends out information for any courses and seminars.</p> <p>The Pledge is trying to work with more employers for young people looking for local jobs.</p> <p>Annual Quiz is returning next year at Vale Royal Abbey.</p> <p>HS has spoken to Tree Musketeers regarding pond maintenance – this will be left until spring.</p> <p>There were no questions on the report.</p>	
<p><b>New Board Members</b></p>	<p>Louise Blackham from RMG was invited to watch the board meeting as a guest. LB was happy to join the board.</p> <p>The board agreed to for LB to join the board. MR welcomed LB as a board member.</p>	
<p><b>AOB and Date of next meeting</b></p>	<p>GW has sent emails to parking team in CWAC in terms of what can be done to rectify the situation regarding lorries. Nobody has replied yet. GW will continue to chase.</p> <p>Empty properties – HS checks all empty properties. HS needs to find out who owns the buildings. MB can do a land registry search and forward on to HS. There are a number of empty water machines at Barclays. Barclays Lease ends in 2023.</p> <p>Hut Group Properties – these will be for lease. Won't be selling.</p> <p>Have there been more empty units than there has been historically? HS – yes.</p> <p>MR thanked all for attending and closed the meeting.</p> <p><b>Date and time of next meeting:</b> 22<sup>nd</sup> March 2023.</p>	<p>GW to chase on lorry parking.</p> <p>MB to conduct land registry searches for HS on empty properties.</p>